

Deadline for application: 28/02/2023

Please fill in this exhibitor application form which is a pre-booking form and send to the organiser via e-mail m.nhari@supratourstravel.com directly. The organiser will then get back to you with the status of your reservation, since bookings are made on a first come first served basis. Reservations are only confirmed upon receipt of the relevant deposit payment which will be sent to the following email address : m.choukri@supratourstravel.com.

Please fill out entire form by typing directly in this PDF.

Exhibitor

Company name

Working Field

Street

City

Postal Code

Country

Person to contact

E-Mail

Tel.

Invoicing address

Company Name

Street

Postal Code

City

Country

E-mail electronic sending of invoices

Stamp

Stand area required

We hereby request, in accordance with the General Terms and Conditions, the reservation of a stand of :

	Area	Price en € (*)	Price en Dh (*)
<input type="checkbox"/>	9 m2	4 050	43 500
<input type="checkbox"/>	12 m2	5 400	57 500
<input type="checkbox"/>	15 m2	6 750	72 000
<input type="checkbox"/>	18 m2	8 100	86 500
<input type="checkbox"/>	20 m2	9 000	96 000
<input type="checkbox"/>	30 m2	13 500	144 000
<input type="checkbox"/>	40 m2	18 000	192 000

(*) The price displayed corresponds to the basic formula which include: separation walls, carpet, 2 chairs, a table, electrical connection and WIFI.

If you are looking for a personalized booth (See the exhibitor's brochure), please feel free to place an order with our provider via e-mail: m.nhari@supratourstravel.com.

Terms of Payment

- The organiser will issue an invoice for each payment. All payments should be completed within 5 working days of receipt of the relevant invoice. Bank charges are the responsibility of the exhibitor participated and should be paid at source in addition to the rental fees. The organiser will be entitled to cancel bookings if payment is not received within the specified time.
- All payments must be made via bank transfer only. Payment by check or credit card cannot be accepted.
- Please make drafts payable to Supratours Travel. You should indicate in the subject field: " Company name- HSR2023 Booth Rental Fee".
- Our banking information:
 - Account Holder: SUPRATOURS TRAVEL
 - Bank Name : AttijariWafa Bank
 - BIC-SWIFT CODE : BCMAMAMC
 - Account number: 007 810 0001515000002139 85.
 - IBAN No: MA64 007 810 0001515000002139 85.
 - Subject : Company Name-HSR2023 Booth Rental Fee

Cancellation Policy

All cancellations must be made in writing to the organiser by the official contact person of the exhibitor indicated in the Exhibitor Application Form. Cancellation must be made in writing to E-mail: m.choukri@supratourstravel.com. The Congress Office shall retain:

- 30% of the agreed package amount if the cancellation is made more than 1 month prior to the Congress.
- 100% of the agreed package amount if the cancellation is made after 1 month prior to the Congress.

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General Terms and Conditions

These terms are the contractual agreement between the Organizer and the Exhibitor. Signature of the Application Form indicates acceptance of these terms and conditions.

Application to Participate

Application to participate will be considered only if submitted on the appropriate forms, dully filled in and signed and accompanied by the necessary payment.

Registration will be confirmed insofar as space is available. Applicants will be informed in writing of the acceptance or refusal of their application.

Obligations and Rights of the Exhibitor(s)

By submitting an application to participate and accompanied by the necessary payment, the Exhibitor make a final and irrevocable commitment to occupy the space allocated and to maintain his/her installation until the date and time fixed for closure of the event.

The Exhibitor(s) may only present on his/her stand or space the materials, products or services relevant to the object of the event. No advertising on behalf of firms not exhibiting is permitted in any form whatsoever. Transfer or sub-letting of all or part of the allocated spaces is prohibited.

Obligation and Rights of Organizer

The Organizer undertakes to allocate Exhibition space as far as possible on the basis of the preference expressed by applicants. Application will be considered in order of receipt of application forms accompanied by payment. The Organizer reserves the right, in case of absolute necessity, to modify the positioning of stands, with no obligation to provide compensation to Exhibitor(s).

Commitment

Companies wishing to participate as an Exhibitor(s) unreservedly accept, and undertake to comply with these general terms, the regulation of the hosting venue and security regulations in force in Morocco.

They also agree to all new provisions imposed by circumstances or in the interest of the congress which the organizers reserve the right to notify by written communication. Companies wishing to participate in the exhibition and using custom-made booths also agree with submitting for approval detailed maps and perspective views to show the fitting out and decoration of booths.

Cancellation

In case of cancellation received (in writing) as per the above policy.

Liability Insurance

The Organizer provides general guard service and third-party insurance at the exhibition site. Equipment and all related display materials installed by Exhibitor(s) are not insured by the Organizer, and the Organizer under no circumstances will be liable for any loss, damage or destruction caused to equipment, goods or property belonging to Exhibitor(s).

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The Exhibitor(s) agrees to be responsible for his property and person and for the property and persons of his employees and agents and for any third party who may visit his space.

The Exhibitor(s) agrees to be responsible through full and comprehensive insurance, and shall hold harmless the Organizer from any and all damages/claims arising from theft and including those perils usually covered by a fire and extended – coverage policy.

The Exhibitor(s) undertakes to arrange a public liability insurance policy providing cover for any/all loss/damage caused to third parties for which it is liable (including all regular and temporary staff). The policy shall include a clause to cover loss, theft, damage to all/any equipment the Exhibitor(s) has custody of.

Exclusion of Liability

The Organizer may not be held liable for the Congress attracting a lower than expected number of participants or for any lack of interest in the event as a whole.

The Organizer reserves the right to change the exhibition floor plan and add/eliminate sponsorship opportunities at any time with the sponsors and Exhibitor(s) waiving entitlement to make any claim in this respect and undertaking to comply with the decisions taken.

Presence and Re-assignment

The allocated exhibition spaces shall be occupied by the Exhibitor(s) at all times during the congress opening hours and the schedule published in the program. Failing this, the spaces will be deemed available and may be otherwise attributed without the defaulting Exhibitor(s) being entitled to claim any form of indemnity.

Maximum stand height has to be respected, failing this the Organizer reserve the right to close down the stand. No booking or space confirmed is permitted to be re-assigned or sub-let in any manner. It's not permitted for more than one company to share a booth without written prior consent from the Organizer.

Site Inspections

Exhibitors and sponsors are free to visit the congress venue at their convenience. Exhibitor has to register and transfer the installment first than can contact the Organizer directly to arrange their site inspection slot.

Dates and times for set-up and dismantling of exhibition stands

Set-up

Start: 03 March 2023 at 8:00 am

End: 06 March 2023 at 22:00 pm

Dismantling

Start: 10 March 2023 at 8:00 am

End: 10 March 2023 at 22:00 pm

Payment Methods

Payments must be made via Bank Transfer only. Exhibitor makes drafts payable to Organizer's bank account indicated in the Exhibitor Application Form. Sender has to indicate in the subject field " the company name- HSR2023 Booth Rental Fee".

Bank charges are the responsibility of the payee and should be paid at source in addition to the rental fees.

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Exhibition Regulations

Exhibitors are not to share with others any space allotted to them without prior written consent by the Exhibition Manager.

The Organizer reserves the right to alter the general layout or limit the space allotted to each Exhibitor, postpone the exhibition or transfer it to another site if unforeseen circumstances warrant such action. Should any contingency prevent the holding of the exhibition, the Organizer will not be held liable for expenses incurred other than the cost of exhibit space rental fees.

All exhibits are to be displayed so as to avoid blocking aisles, obstructing adjoining booths, damaging the premises or the leased equipment. Exhibitors are kindly requested to allow sufficient see-through areas which ensure clear views of surrounding exhibits.

Exhibitors are responsible for the cost and execution of the design, installation and delivery of their display to (and its removal from) the exhibition site. Flammable materials are not to be used. Equipment displayed or demonstrated must be installed by strict adherence to safety measures.

Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and its dismantling at the close of the exhibition. No dismantling or packing of the display before the designated hour. It is the Exhibitor's responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organizer will arrange for their removal at the Exhibitor's risk and expenses.

Exhibitors are obliged to ensure that their stands permanently manned during the exhibition opening hours.

Participation by Exhibitor(s) is dependent upon compliance with all rules, regulations and conditions stated herein.

Access to the exhibition is authorized on presentation of a badge issued by the Organizer.

The Organizer ensures daily cleaning of the aisles. Exhibitor(s) are responsible for the cleaning of their stands.

Exhibition areas and fittings made available to Exhibitors must be handed back in their original condition. In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the Exhibitor.

Any special decoration or fittings must be submitted to the Organizer for prior authorization.

Advertising panels and display are not permitted outside the exhibition areas allotted to Exhibitors.

The Organizer will not approve stands, which do not comply with the accepted standards, until the necessary changes have been made

Intellectual property, Trademarks and Logos

The copyright and other intellectual property rights held over all the Organizers' offers or other products or services shall remain their property. Any rights which may be granted by the Organizer are destined for the participant's sole use and may not be transferred. They are non-exclusive. The sponsors and Exhibitor(s) shall be personally responsible for any authorization relating to copyright or related rights and they shall hold the Organizer harmless as regards any action in this respect. Moreover, sponsoring companies hereby expressly authorizes the Organizer to use their trademarks and logos within the strict framework of the congress for its organization and promotion.

Force Majeure

In the event that the congress does not take place owing to an event of force majeure, companies undertake no to claim any indemnity from the Organizer. The amounts still available following payment of all the expenses incurred shall be distributed to companies on a pro-rata basis of the amounts paid.

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Disputes

Any breach of these general terms, the regulation of the hosting venue and security regulations in force in Morocco may entail immediate, temporary or final exclusion of the company and closing down of the stand. It is particularly the case for default of insurance, non-compliance of the security rules, non-occupation of the stand, stand layouts different from the approved ones. The contractual relationship is governed by the Ankara Court which shall have sole jurisdiction.

I hereby apply for stand space. By signing this application, we acknowledge and accept all the General Terms and Conditions of the 11th UIC World Congress on High Speed Rail to be held between 07 and 10 March 2023 in Marrakech, Morocco.

Please sign:

Place and date

Sign